

**Enclosure No. 1 to**  
**GENERAL TERMS OF HOLDING EVENTS AT**  
**EXPOCENTRE FAIRGROUNDS**  
approved by Order No.113 d/d December 20,  
2010

**Rental Rates**  
**and Rates for Services for Organisers of Exhibition Related and Non-Exhibition Events Held at**  
**Expocentre Fairgrounds**

(for non-residents)

Approved by Order No.98 d/d July 31, 2013 of General Director of Expocentre ZAO, amended by Order No.15 d/d January 31, 2017, Order No.24 d/d February 14, 2017, Order No.49 d/d March 31, 2017, Order No.86 d/d May 23, 2017, Order No.130 d/d September 14, 2017, Order No.145 d/d October 4, 2017, Order No.185 d/d December 4, 2017, Order No.82 d/d April 28, 2018, Order No.91 d/d May 18, 2018, Order No.102 d/d June 4, 2018, Order No.198 d/d December 14, 2018, Order No.13 d/d January 31, 2019, Order No.56 d/d April 23, 2019 and Order No.91 d/d August 7, 2019, Order No.99 d/d August 29, 2019, Order No.101 d/d September 2, 2019, Order No.135 as of October 25, 2019, and Order No.150 as of November 19, 2019 approved by General Director of Expocentre AO

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**Part 1<sup>1</sup>**  
**RENT OF PREMISES AND OUTDOOR AREA**  
**Section 1.1**

**RENT OF EXHIBITION HALLS AND PAVILIONS**

Exhibition halls and pavilions are rented as a unit. It is possible to rent a part of a hall adjacent to the rented space.  
 If renting conference halls, partial or full rent of exhibition halls is also available. In case of partial rent, normally not less than 1/4 of a hall shall be rented.  
 In exceptional cases the Event Organiser may rent less than 1/4 of a hall. In this case the rate shall be calculated according to the rented space.  
 Partial rent can be denied if technically not available.  
 The rates imply that the preparations for the start of the event begin in the rented premises in the period between 8.00 up to 20.00 at any hour indicated by the Event Organiser. This hour marks the start of the rental time.  
 Premises can be rented for the following periods: 6, 12, 18 and 24 hours. Minimum rental time is 6 hours. If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied. While paying for time exceeding one or several rental periods, the rental rate 'per hour' shall be applied.

**Section 1.2**  
**RENT OF PREMISES FOR CONFERENCES**

Minimum rental time for conference halls:  
 • to hold an exhibition accompanying event: 1 hour  
 • to hold a non-exhibition event: 3 hours  
 Uncompleted hour shall be paid as a full one.  
 Working hours of conference halls are from 9.00 to 18.00. Rental for this period is calculated using the one day rental rate.  
 The rate 'per additional hour' is used to calculate the cost of:  
 • rent of premises beyond set working hours  
 • rent of premises per every hour that exceeds the ordered and paid time  
 'Special rent per hour' is used to calculate the cost of:  
 • premises' rent during an exhibition for a company that is not an exhibitor but holds an event devoted to this exhibition topic.  
 The rate 'exhibition day' is used for rent of premises from 9.00 to 20.00.

		EURO inc. 20% VAT	EURO exc. VAT
<b>Congress Centre</b>			
K 2. 1. 1. 1	Press Hall, per hour when renting for up to 3 hours	525,00	437,50
K 2. 1. 1. 2	Press Hall, per hour when renting for over 3 hours	420,00	350,00
K 2. 1. 1. 3	Press Hall, per day	<b>2 640,00</b>	<b>2 200,00</b>
K 2. 1. 1. 4	Press Hall, per additional hour	570,00	475,00
K 2. 1. 1. 5	Press Hall, special rate per hour	780,00	650,00
K 2. 1. 1. 6	Press Hall, per 24 hours	<b>3 900,00</b>	<b>3 250,00</b>
K 2. 1. 1. 7	Press Hall, exhibition day	<b>3 150,00</b>	<b>2 625,00</b>
<b>The rental rate for Press Hall includes:</b>			
• 'Theatre' configuration - 104 fixed chairs			
K 2. 1. 2. 1	SkyLight Hall, per hour when renting for up to 3 hours	555,00	462,50
K 2. 1. 2. 2	SkyLight Hall, per hour when renting for over 3 hours	450,00	375,00
K 2. 1. 2. 3	SkyLight Hall, per day	<b>2 790,00</b>	<b>2 325,00</b>
K 2. 1. 2. 4	SkyLight Hall, per additional hour	615,00	512,50
K 2. 1. 2. 5	SkyLight Hall, special rate per hour	840,00	700,00
K 2. 1. 2. 6	SkyLight Hall, per 24 hours	<b>4 200,00</b>	<b>3 500,00</b>
K 2. 1. 2. 7	SkyLight Hall, exhibition day	<b>3 450,00</b>	<b>2 875,00</b>
<b>The rental rate for SkyLight Hall includes the following configurations:</b>			
• 'Theatre' configuration up to 150 people			
• 'Class' configuration up to 80 people			
• 'Round table' configuration up to 60 people			
K 2. 1. 4. 1	Lobby of SkyLight Hall, per hour when renting for up to 3 hours	66,00	55,00
K 2. 1. 4. 2	Lobby of SkyLight Hall, per hour when renting for over 3 hours	54,00	45,00
K 2. 1. 4. 3	Lobby of SkyLight Hall, per day	<b>330,00</b>	<b>275,00</b>
K 2. 1. 4. 4	Lobby of SkyLight Hall, per additional hour	72,00	60,00
K 2. 1. 4. 5	Lobby of SkyLight Hall, special rate per hour	99,00	82,50
K 2. 1. 4. 6	Lobby of SkyLight Hall, per 24 hours	<b>510,00</b>	<b>425,00</b>
K 2. 1. 4. 7	Lobby of SkyLight Hall, exhibition day	<b>420,00</b>	<b>350,00</b>
K 2. 1. 5. 1	Meeting Room, per hour when renting for up to 3 hours	51,00	42,50
K 2. 1. 5. 2	Meeting Room, per hour when renting for over 3 hours	39,00	32,50
K 2. 1. 5. 3	Meeting Room, per day	<b>255,00</b>	<b>212,50</b>
K 2. 1. 5. 4	Meeting Room, per additional hour	57,00	47,50
K 2. 1. 5. 5	Meeting Room, special rate per hour	75,00	62,50
K 2. 1. 5. 6	Meeting Room, per 24 hours	<b>390,00</b>	<b>325,00</b>
K 2. 1. 5. 7	Meeting Room, exhibition day	<b>315,00</b>	<b>262,50</b>
<b>The rental rate for Meeting Room includes:</b>			
• 'Round table' configuration up to 12 people			
K 2. 1. 6. 1	Lobby of Press Hall, per hour when renting for up to 3 hours	84,00	70,00
K 2. 1. 6. 2	Lobby of Press Hall, per hour when renting for over 3 hours	66,00	55,00
K 2. 1. 6. 3	Lobby of Press Hall, per day	<b>435,00</b>	<b>362,50</b>
K 2. 1. 6. 4	Lobby of Press Hall, per additional hour	96,00	80,00
K 2. 1. 6. 5	Lobby of Press Hall, special rate per hour	132,00	110,00
K 2. 1. 6. 6	Lobby of Press Hall, per 24 hours	<b>645,00</b>	<b>537,50</b>
K 2. 1. 6. 7	Lobby of Press Hall, exhibition day	<b>525,00</b>	<b>437,50</b>
K 2. 1. 7. 1	Marble Hall, per hour when renting for up to 3 hours	330,00	275,00
K 2. 1. 7. 2	Marble Hall, per hour when renting for over 3 hours	255,00	212,50
K 2. 1. 7. 3	Marble Hall, per day	<b>1 650,00</b>	<b>1 375,00</b>
K 2. 1. 7. 4	Marble Hall, per additional hour	360,00	300,00
K 2. 1. 7. 5	Marble Hall, special rate per hour	495,00	412,50
K 2. 1. 7. 6	Marble Hall, per 24 hours	<b>2 460,00</b>	<b>2 050,00</b>
K 2. 1. 7. 7	Marble Hall, exhibition day	<b>1 950,00</b>	<b>1 625,00</b>
<b>The rental rate for Marble Hall includes the following configurations:</b>			
• 'Theatre' configuration up to 50 people			
• 'Class' configuration up to 50 people			
• 'Round table' configuration up to 40 people			

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
K 2. 1. 8. 1	<b>Lobby of Marble Hall</b> , per hour when renting for up to 3 hours		
K 2. 1. 8. 2	<b>Lobby of Marble Hall</b> , per hour when renting for over 3 hours	66,00	55,00
K 2. 1. 8. 3	<b>Lobby of Marble Hall</b> , per day	<b>435,00</b>	<b>362,50</b>
K 2. 1. 8. 4	<b>Lobby of Marble Hall</b> , per additional hour	96,00	80,00
K 2. 1. 8. 5	<b>Lobby of Marble Hall</b> , special rate per hour	132,00	110,00
K 2. 1. 8. 6	<b>Lobby of Marble Hall</b> , per 24 hours	<b>645,00</b>	<b>537,50</b>
K 2. 1. 8. 7	<b>Lobby of Marble Hall</b> , exhibition day	<b>525,00</b>	<b>437,50</b>

#### **Pavilion No. 1**

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
K 2. 2. 1. 1	<b>Hall D1</b> , per hour when renting for up to 3 hours	450,00	375,00
K 2. 2. 1. 2	<b>Hall D1</b> , per hour when renting for over 3 hours	360,00	300,00
K 2. 2. 1. 3	<b>Hall D1</b> , per day	<b>2 250,00</b>	<b>1 875,00</b>
K 2. 2. 1. 4	<b>Hall D1</b> , per additional hour	495,00	412,50
K 2. 2. 1. 5	<b>Hall D1</b> , special rate per hour	675,00	562,50
K 2. 2. 1. 6	<b>Hall D1</b> , per 24 hours	<b>3 390,00</b>	<b>2 825,00</b>
K 2. 2. 1. 7	<b>Hall D1</b> , exhibition day	<b>2 700,00</b>	<b>2 250,00</b>

#### **The rental rate for Hall D1 includes:**

- 'Theatre' configuration - 156 fixed chairs

K 2. 2. 2. 1	<b>Hall D2</b> , per hour when renting for up to 3 hours	375,00	312,50
K 2. 2. 2. 2	<b>Hall D2</b> , per hour when renting for over 3 hours	300,00	250,00
K 2. 2. 2. 3	<b>Hall D2</b> , per day	<b>1 890,00</b>	<b>1 575,00</b>
K 2. 2. 2. 4	<b>Hall D2</b> , per additional hour	420,00	350,00
K 2. 2. 2. 5	<b>Hall D2</b> , special rate per hour	570,00	475,00
K 2. 2. 2. 6	<b>Hall D2</b> , per 24 hours	<b>2 850,00</b>	<b>2 375,00</b>
K 2. 2. 2. 7	<b>Hall D2</b> , exhibition day	<b>2 340,00</b>	<b>1 950,00</b>

#### **The rental rate for Hall D2 includes the following configurations:**

- 'Theatre' configuration up to 108 people
- 'Class' configuration up to 50 people
- 'Round table' configuration up to 40 people

K 2. 2. 3. 1	<b>Eastern Hall</b> , per hour when renting for up to 3 hours	240,00	200,00
K 2. 2. 3. 2	<b>Eastern Hall</b> , per hour when renting for over 3 hours	195,00	162,50
K 2. 2. 3. 3	<b>Eastern Hall</b> , per day	<b>1 200,00</b>	<b>1 000,00</b>
K 2. 2. 3. 4	<b>Eastern Hall</b> , per additional hour	270,00	225,00
K 2. 2. 3. 5	<b>Eastern Hall</b> , special rate per hour	360,00	300,00
K 2. 2. 3. 6	<b>Eastern Hall</b> , per 24 hours	<b>1 890,00</b>	<b>1 575,00</b>
K 2. 2. 3. 7	<b>Eastern Hall</b> , exhibition day	<b>1 500,00</b>	<b>1 250,00</b>

#### **The rental rate for Eastern Hall includes the following configurations:**

- 'Theatre' configuration up to 70 people
- 'Class' configuration up to 50 people

K 2. 2. 4. 1	<b>Meeting Room</b> , per hour when renting for up to 3 hours	42,00	35,00
K 2. 2. 4. 2	<b>Meeting Room</b> , per hour when renting for over 3 hours	33,00	27,50
K 2. 2. 4. 3	<b>Meeting Room</b> , per day	<b>210,00</b>	<b>175,00</b>
K 2. 2. 4. 4	<b>Meeting Room</b> , per additional hour	45,00	37,50
K 2. 2. 4. 5	<b>Meeting Room</b> , special rate per hour	63,00	52,50
K 2. 2. 4. 6	<b>Meeting Room</b> , per 24 hours	<b>315,00</b>	<b>262,50</b>
K 2. 2. 4. 7	<b>Meeting Room</b> , exhibition day	<b>255,00</b>	<b>212,50</b>

#### **The rental rate for Meeting Room includes:**

- 'Round table' configuration up to 10 people

K 2. 2. 6. 1	<b>VIP Meeting Room</b> , per hour when renting for up to 3 hours	480,00	400,00
K 2. 2. 6. 2	<b>VIP Meeting Room</b> , per hour when renting for over 3 hours	390,00	325,00
K 2. 2. 6. 3	<b>VIP Meeting Room</b> , per day	<b>2 400,00</b>	<b>2 000,00</b>
K 2. 2. 6. 4	<b>VIP Meeting Room</b> , per additional hour	540,00	450,00
K 2. 2. 6. 5	<b>VIP Meeting Room</b> , special rate per hour	735,00	612,50
K 2. 2. 6. 6	<b>VIP Meeting Room</b> , per 24 hours	<b>3 600,00</b>	<b>3 000,00</b>
K 2. 2. 6. 7	<b>VIP Meeting Room</b> , exhibition day	<b>3 000,00</b>	<b>2 500,00</b>

#### **The rental rate for VIP Meeting Room includes:**

- 'Round table' configuration up to 20 people

#### **Pavilion No.2**

K 2. 3. 1. 1	<b>Blue Hall</b> , per hour when renting for up to 3 hours	1 140,00	950,00
K 2. 3. 1. 2	<b>Blue Hall</b> , per hour when renting for over 3 hours	930,00	775,00
K 2. 3. 1. 3	<b>Blue Hall</b> , per day	<b>5 790,00</b>	<b>4 825,00</b>
K 2. 3. 1. 4	<b>Blue Hall</b> , per additional hour	1 260,00	1 050,00
K 2. 3. 1. 5	<b>Blue Hall</b> , special rate per hour	1 710,00	1 425,00
K 2. 3. 1. 6	<b>Blue Hall</b> , per 24 hours	<b>8 700,00</b>	<b>7 250,00</b>
K 2. 3. 1. 7	<b>Blue Hall</b> , exhibition day	<b>7 050,00</b>	<b>5 875,00</b>

#### **The rental rate for Blue Hall includes the following configurations:**

- 'Theatre' configuration up to 500 people
- 'Class' configuration up to 250 people
- 'Round table' configuration up to 200 people

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
K 2. 3. 3. 1	VIP Meeting Room, per hour when renting for up to 3 hours	690,00	575,00
K 2. 3. 3. 2	VIP Meeting Room, per hour when renting for over 3 hours	555,00	462,50
K 2. 3. 3. 3	VIP Meeting Room, per day	<b>3 510,00</b>	<b>2 925,00</b>
K 2. 3. 3. 4	VIP Meeting Room, per additional hour	765,00	637,50
K 2. 3. 3. 5	VIP Meeting Room, special rate per hour	1 050,00	875,00
K 2. 3. 3. 6	VIP Meeting Room, per 24 hours	<b>5 250,00</b>	<b>4 375,00</b>
K 2. 3. 3. 7	VIP Meeting Room, exhibition day	<b>4 200,00</b>	<b>3 500,00</b>
<b>The rental rate for VIP Meeting Room includes:</b>			
• 'Round table' configuration up to 20 people			
K 2. 3. 4. 1	Seminar Hall 1, per hour when renting for up to 3 hours	180,00	150,00
K 2. 3. 4. 2	Seminar Hall 1, per hour when renting for over 3 hours	135,00	112,50
K 2. 3. 4. 3	Seminar Hall 1, per day	<b>900,00</b>	<b>750,00</b>
K 2. 3. 4. 4	Seminar Hall 1, per additional hour	210,00	175,00
K 2. 3. 4. 5	Seminar Hall 1, special rate per hour	270,00	225,00
K 2. 3. 4. 6	Seminar Hall 1, per 24 hours	<b>1 350,00</b>	<b>1 125,00</b>
K 2. 3. 4. 7	Seminar Hall 1, exhibition day	<b>1 080,00</b>	<b>900,00</b>
<b>The rental rate for Seminar Hall 1 includes the following configurations:</b>			
• 'Theatre' configuration up to 50 people			
• 'Class' configuration up to 30 people			
K 2. 3. 5. 1	Seminar Hall 2, per hour when renting for up to 3 hours	174,00	145,00
K 2. 3. 5. 2	Seminar Hall 2, per hour when renting for over 3 hours	132,00	110,00
K 2. 3. 5. 3	Seminar Hall 2, per day	<b>870,00</b>	<b>725,00</b>
K 2. 3. 5. 4	Seminar Hall 2, per additional hour	189,00	157,50
K 2. 3. 5. 5	Seminar Hall 2, special rate per hour	264,00	220,00
K 2. 3. 5. 6	Seminar Hall 2, per 24 hours	<b>1 320,00</b>	<b>1 100,00</b>
K 2. 3. 5. 7	Seminar Hall 2, exhibition day	<b>1 050,00</b>	<b>875,00</b>
<b>The rental rate for Seminar Hall 2 includes the following configurations:</b>			
• 'Theatre' configuration up to 50 people			
• 'Class' configuration up to 30 people			
K 2. 3. 6. 1	Seminar Hall 3, per hour when renting for up to 3 hours	240,00	200,00
K 2. 3. 6. 2	Seminar Hall 3, per hour when renting for over 3 hours	195,00	162,50
K 2. 3. 6. 3	Seminar Hall 3, per day	<b>1 200,00</b>	<b>1 000,00</b>
K 2. 3. 6. 4	Seminar Hall 3, per additional hour	270,00	225,00
K 2. 3. 6. 5	Seminar Hall 3, special rate per hour	360,00	300,00
K 2. 3. 6. 6	Seminar Hall 3, per 24 hours	<b>1 800,00</b>	<b>1 500,00</b>
K 2. 3. 6. 7	Seminar Hall 3, exhibition day	<b>1 440,00</b>	<b>1 200,00</b>
<b>The rental rate for Seminar Hall 3 includes the following configurations:</b>			
• 'Theatre' configuration up to 100 people			
• 'Class' configuration up to 50 people			
K 2. 3. 7. 1	Seminar Hall 4, per hour when renting for up to 3 hours	189,00	157,50
K 2. 3. 7. 2	Seminar Hall 4, per hour when renting for over 3 hours	150,00	125,00
K 2. 3. 7. 3	Seminar Hall 4, per day	<b>960,00</b>	<b>800,00</b>
K 2. 3. 7. 4	Seminar Hall 4, per additional hour	210,00	175,00
K 2. 3. 7. 5	Seminar Hall 4, special rate per hour	285,00	237,50
K 2. 3. 7. 6	Seminar Hall 4, per 24 hours	<b>1 470,00</b>	<b>1 225,00</b>
K 2. 3. 7. 7	Seminar Hall 4, exhibition day	<b>1 200,00</b>	<b>1 000,00</b>
<b>The rental rate for Seminar Hall 4 includes the following configurations:</b>			
• 'Theatre' configuration up to 100 people			
• 'Class' configuration up to 50 people			
K 2. 3. 8. 1	Seminar Hall 5, per hour when renting for up to 3 hours	189,00	157,50
K 2. 3. 8. 2	Seminar Hall 5, per hour when renting for over 3 hours	150,00	125,00
K 2. 3. 8. 3	Seminar Hall 5, per day	<b>960,00</b>	<b>800,00</b>
K 2. 3. 8. 4	Seminar Hall 5, per additional hour	210,00	175,00
K 2. 3. 8. 5	Seminar Hall 5, special rate per hour	285,00	237,50
K 2. 3. 8. 6	Seminar Hall 5, per 24 hours	<b>1 470,00</b>	<b>1 225,00</b>
K 2. 3. 8. 7	Seminar Hall 5, exhibition day	<b>1 200,00</b>	<b>1 000,00</b>
<b>The rental rate for Seminar Hall 5 includes the following configurations:</b>			
• 'Theatre' configuration up to 50 people			
• 'Class' configuration up to 30 people			
K 2. 3. 9. 1	VIP Office, per hour when renting for up to 3 hours	240,00	200,00
K 2. 3. 9. 2	VIP Office, per hour when renting for over 3 hours	195,00	162,50
K 2. 3. 9. 3	VIP Office, per day	<b>1 200,00</b>	<b>1 000,00</b>
K 2. 3. 9. 4	VIP Office, per additional hour	270,00	225,00
K 2. 3. 9. 5	VIP Office, special rate per hour	360,00	300,00
K 2. 3. 9. 6	VIP Office, per 24 hours	<b>1 890,00</b>	<b>1 575,00</b>
K 2. 3. 9. 7	VIP Office, exhibition day	<b>1 500,00</b>	<b>1 250,00</b>
K 2. 3. 2. 1	Meeting Room No.1, per hour when renting for up to 3 hours	51,00	42,50
K 2. 3. 2. 2	Meeting Room No.1, per hour when renting for over 3 hours	39,00	32,50
K 2. 3. 2. 3	Meeting Room No.1, per day	<b>255,00</b>	<b>212,50</b>
K 2. 3. 2. 4	Meeting Room No.1, per additional hour	57,00	47,50
K 2. 3. 2. 5	Meeting Room No.1, special rate per hour	75,00	62,50
K 2. 3. 2. 6	Meeting Room No.1, per 24 hours	<b>390,00</b>	<b>325,00</b>
K 2. 3. 2. 7	Meeting Room No.1, exhibition day	<b>315,00</b>	<b>262,50</b>
<b>The rental rate for Meeting Room No.1 includes the following configuration:</b>			
• 'Round table' configuration up to 20 people			

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
K 2. 3. 10. 1	<b>Meeting Room No.2</b> , per hour when renting for up to 3 hours	51,00	42,50
K 2. 3. 10. 2	<b>Meeting Room No.2</b> , per hour when renting for over 3 hours	39,00	32,50
K 2. 3. 10. 3	<b>Meeting Room No.2</b> , per day	<b>255,00</b>	<b>212,50</b>
K 2. 3. 10. 4	<b>Meeting Room No.2</b> , per additional hour	57,00	47,50
K 2. 3. 10. 5	<b>Meeting Room No.2</b> , special rate per hour	75,00	62,50
K 2. 3. 10. 6	<b>Meeting Room No.2</b> , per 24 hours	<b>390,00</b>	<b>325,00</b>
K 2. 3. 10. 7	<b>Meeting Room No.2</b> , exhibition day	<b>315,00</b>	<b>262,50</b>
	• 'Round table' configuration up to 6 people		
K 2. 3. 11. 1	<b>Meeting Room No.3</b> , per hour when renting for up to 3 hours	42,00	35,00
K 2. 3. 11. 2	<b>Meeting Room No.3</b> , per hour when renting for over 3 hours	33,00	27,50
K 2. 3. 11. 3	<b>Meeting Room No.3</b> , per day	<b>210,00</b>	<b>175,00</b>
K 2. 3. 11. 4	<b>Meeting Room No.3</b> , per additional hour	45,00	37,50
K 2. 3. 11. 5	<b>Meeting Room No.3</b> , special rate per hour	63,00	52,50
K 2. 3. 11. 6	<b>Meeting Room No.3</b> , per 24 hours	<b>315,00</b>	<b>262,50</b>
K 2. 3. 11. 7	<b>Meeting Room No.3</b> , exhibition day	<b>255,00</b>	<b>212,50</b>
	• 'Round table' configuration up to 6 people		
K 2. 3. 12. 1	<b>Meeting Room No.4</b> , per hour when renting for up to 3 hours	42,00	35,00
K 2. 3. 12. 2	<b>Meeting Room No.4</b> , per hour when renting for over 3 hours	33,00	27,50
K 2. 3. 12. 3	<b>Meeting Room No.4</b> , per day	<b>210,00</b>	<b>175,00</b>
K 2. 3. 12. 4	<b>Meeting Room No.4</b> , per additional hour	45,00	37,50
K 2. 3. 12. 5	<b>Meeting Room No.4</b> , special rate per hour	63,00	52,50
K 2. 3. 12. 6	<b>Meeting Room No.4</b> , per 24 hours	<b>315,00</b>	<b>262,50</b>
K 2. 3. 12. 7	<b>Meeting Room No.4</b> , exhibition day	<b>255,00</b>	<b>212,50</b>
	• 'Round table' configuration up to 6 people		
<b>Pavilion No.7</b>			
K 2. 4. 1. 1	<b>Conference Hall</b> , per hour when renting for up to 3 hours	1 140,00	950,00
K 2. 4. 1. 2	<b>Conference Hall</b> , per hour when renting for over 3 hours	930,00	775,00
K 2. 4. 1. 3	<b>Conference Hall</b> , per day	<b>5 850,00</b>	<b>4 875,00</b>
K 2. 4. 1. 4	<b>Conference Hall</b> , per additional hour	1 260,00	1 050,00
K 2. 4. 1. 5	<b>Conference Hall</b> , special rate per hour	1 740,00	1 450,00
K 2. 4. 1. 6	<b>Conference Hall</b> , per 24 hours	<b>8 760,00</b>	<b>7 300,00</b>
K 2. 4. 1. 7	<b>Conference Hall</b> , exhibition day	<b>7 050,00</b>	<b>5 875,00</b>
<b>The rental rate for Conference Hall includes:</b>			
	• 'Theatre' configuration - 316 fixed chairs		
K 2. 4. 2. 1	<b>Panoramic Hall</b> , per hour when renting for up to 3 hours	189,00	157,50
K 2. 4. 2. 2	<b>Panoramic Hall</b> , per hour when renting for over 3 hours	150,00	125,00
K 2. 4. 2. 3	<b>Panoramic Hall</b> , per day	<b>960,00</b>	<b>800,00</b>
K 2. 4. 2. 4	<b>Panoramic Hall</b> , per additional hour	210,00	175,00
K 2. 4. 2. 5	<b>Panoramic Hall</b> , special rate per hour	285,00	237,50
K 2. 4. 2. 6	<b>Panoramic Hall</b> , per 24 hours	<b>1 470,00</b>	<b>1 225,00</b>
K 2. 4. 2. 7	<b>Panoramic Hall</b> , exhibition day	<b>1 200,00</b>	<b>1 000,00</b>
<b>The rental rate for Panoramic Hall includes the following configurations:</b>			
	• 'Theatre' configuration up to 50 people		
	• 'Class' configuration up to 30 people		
	• 'Round table' configuration up to 30 people		
K 2. 4. 3. 1	<b>Seminar Room</b> , per hour when renting for up to 3 hours	135,00	112,50
K 2. 4. 3. 2	<b>Seminar Room</b> , per hour when renting for over 3 hours	105,00	87,50
K 2. 4. 3. 3	<b>Seminar Room</b> , per day	<b>690,00</b>	<b>575,00</b>
K 2. 4. 3. 4	<b>Seminar Room</b> , per additional hour	150,00	125,00
K 2. 4. 3. 5	<b>Seminar Room</b> , special rate per hour	210,00	175,00
K 2. 4. 3. 6	<b>Seminar Room</b> , per 24 hours	<b>1 200,00</b>	<b>1 000,00</b>
K 2. 4. 3. 7	<b>Seminar Room</b> , exhibition day	<b>840,00</b>	<b>700,00</b>
<b>The rental rate for Seminar Room includes the following configurations:</b>			
	• 'Theatre' configuration up to 40 people		
	• 'Class' configuration up to 30 people		
	• 'Round table' configuration up to 20 people		
<b>Banquet Hall</b>			
K 2. 4. 4. 1. 1	<b>to hold banquets</b> , per hour when renting for up to 3 hours	345,00	287,50
K 2. 4. 4. 1. 2	<b>to hold banquets</b> , per hour when renting for over 3 hours	279,00	232,50
K 2. 4. 4. 1. 3	<b>to hold banquets</b> , per day	<b>1 800,00</b>	<b>1 500,00</b>
K 2. 4. 4. 1. 4	<b>to hold banquets</b> , per additional hour	384,00	320,00
K 2. 4. 4. 1. 5	<b>to hold banquets</b> , special rate per hour	525,00	437,50
K 2. 4. 4. 1. 6	<b>to hold banquets</b> , per 24 hours	<b>2 610,00</b>	<b>2 175,00</b>
K 2. 4. 4. 1. 7	<b>to hold banquets</b> , exhibition day	<b>2 160,00</b>	<b>1 800,00</b>

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		EURO inc. 20% VAT	EURO exc. VAT
<b>Banquet Hall</b>			
K 2. 4. 4. 2. 1	to hold conferences, per hour when renting for up to 3 hours	420,00	350,00
K 2. 4. 4. 2. 2	to hold conferences, per hour when renting for over 3 hours	330,00	275,00
K 2. 4. 4. 2. 3	to hold conferences, per day	<b>2 100,00</b>	<b>1 750,00</b>
K 2. 4. 4. 2. 4	to hold conferences, per additional hour	450,00	375,00
K 2. 4. 4. 2. 5	to hold conferences, special rate per hour	630,00	525,00
K 2. 4. 4. 2. 6	to hold conferences, per 24 hours	<b>3 150,00</b>	<b>2 625,00</b>
K 2. 4. 4. 2. 7	to hold conferences, exhibition day	<b>2 550,00</b>	<b>2 125,00</b>
<b>The rental rate for Banquet Hall to hold conferences includes the following configurations:</b>			
• 'Theatre' configuration up to 130 people			
• 'Class' configuration up to 60 people			
• 'Round table' configuration up to 40 people			
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K 2. 4. 5. 1	<b>4th Floor Lobby</b> , per hour when renting for up to 3 hours	120,00	100,00
K 2. 4. 5. 2	<b>4th Floor Lobby</b> , per hour when renting for over 3 hours	96,00	80,00
K 2. 4. 5. 3	<b>4th Floor Lobby</b> , per day	<b>600,00</b>	<b>500,00</b>
K 2. 4. 5. 4	<b>4th Floor Lobby</b> , per additional hour	135,00	112,50
K 2. 4. 5. 5	<b>4th Floor Lobby</b> , special rate per hour	180,00	150,00
K 2. 4. 5. 6	<b>4th Floor Lobby</b> , per 24 hours	<b>1 050,00</b>	<b>875,00</b>
K 2. 4. 5. 7	<b>4th Floor Lobby</b> , exhibition day	<b>750,00</b>	<b>625,00</b>
K 2. 4. 6. 1	<b>5th Floor Lobby</b> , per hour when renting for up to 3 hours	84,00	70,00
K 2. 4. 6. 2	<b>5th Floor Lobby</b> , per hour when renting for over 3 hours	66,00	55,00
K 2. 4. 6. 3	<b>5th Floor Lobby</b> , per day	<b>435,00</b>	<b>362,50</b>
K 2. 4. 6. 4	<b>5th Floor Lobby</b> , per additional hour	96,00	80,00
K 2. 4. 6. 5	<b>5th Floor Lobby</b> , special rate per hour	132,00	110,00
K 2. 4. 6. 6	<b>5th Floor Lobby</b> , per 24 hours	<b>645,00</b>	<b>537,50</b>
K 2. 4. 6. 7	<b>5th Floor Lobby</b> , exhibition day	<b>525,00</b>	<b>437,50</b>
K 2. 4. 7. 1	<b>VIP Meeting Room</b> , per hour when renting for up to 3 hours	135,00	112,50
K 2. 4. 7. 2	<b>VIP Meeting Room</b> , per hour when renting for over 3 hours	111,00	92,50
K 2. 4. 7. 3	<b>VIP Meeting Room</b> , per day	<b>690,00</b>	<b>575,00</b>
K 2. 4. 7. 4	<b>VIP Meeting Room</b> , per additional hour	150,00	125,00
K 2. 4. 7. 5	<b>VIP Meeting Room</b> , special rate per hour	210,00	175,00
K 2. 4. 7. 6	<b>VIP Meeting Room</b> , per 24 hours	<b>1 050,00</b>	<b>875,00</b>
K 2. 4. 7. 7	<b>VIP Meeting Room</b> , exhibition day	<b>840,00</b>	<b>700,00</b>
<b>The rental rate for VIP Meeting Room includes:</b>			
• 'Round table' configuration up to 20 people			
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<b>Pavilion No.8</b>			
K 2. 5. 1. 1	<b>Conference Hall</b> , per hour when renting for up to 3 hours	960,00	800,00
K 2. 5. 1. 2	<b>Conference Hall</b> , per hour when renting for over 3 hours	750,00	625,00
K 2. 5. 1. 3	<b>Conference Hall</b> , per day	<b>4 800,00</b>	<b>4 000,00</b>
K 2. 5. 1. 4	<b>Conference Hall</b> , per additional hour	1 050,00	875,00
K 2. 5. 1. 5	<b>Conference Hall</b> , special rate per hour	1 410,00	1 175,00
K 2. 5. 1. 6	<b>Conference Hall</b> , per 24 hours	<b>7 200,00</b>	<b>6 000,00</b>
K 2. 5. 1. 7	<b>Conference Hall</b> , exhibition day	<b>5 760,00</b>	<b>4 800,00</b>
<b>The rental rate for Conference Hall includes the following configurations:</b>			
• 'Theatre' configuration up to 286 people			
• 'Class' configuration up to 140 people			
• 'Round table' configuration up to 100 people			
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<b>Buffet Hall</b>			
K 2. 5. 2. 1. 1	to hold banquets, per hour when renting for up to 3 hours	225,00	187,50
K 2. 5. 2. 1. 2	to hold banquets, per hour when renting for over 3 hours	186,00	155,00
K 2. 5. 2. 1. 3	to hold banquets, per day	<b>1 140,00</b>	<b>950,00</b>
K 2. 5. 2. 1. 4	to hold banquets, per additional hour	255,00	212,50
K 2. 5. 2. 1. 5	to hold banquets, special rate per hour	345,00	287,50
K 2. 5. 2. 1. 6	to hold banquets, per 24 hours	<b>1 740,00</b>	<b>1 450,00</b>
K 2. 5. 2. 1. 7	to hold banquets, exhibition day	<b>1 410,00</b>	<b>1 175,00</b>
K 2. 5. 2. 2. 1	to hold conferences, per hour when renting for up to 3 hours	270,00	225,00
K 2. 5. 2. 2. 2	to hold conferences, per hour when renting for over 3 hours	225,00	187,50
K 2. 5. 2. 2. 3	to hold conferences, per day	<b>1 350,00</b>	<b>1 125,00</b>
K 2. 5. 2. 2. 4	to hold conferences, per additional hour	300,00	250,00
K 2. 5. 2. 2. 5	to hold conferences, special rate per hour	420,00	350,00
K 2. 5. 2. 2. 6	to hold conferences, per 24 hours	<b>2 100,00</b>	<b>1 750,00</b>
K 2. 5. 2. 2. 7	to hold conferences, exhibition day	<b>1 740,00</b>	<b>1 450,00</b>
<b>The rental rate for Buffet Hall to hold conferences includes the following configurations:</b>			
• 'Theatre' configuration up to 100 people			
• 'Class' configuration up to 50 people			
• 'Round table' configuration up to 40 people			
K 2. 5. 3. 1	<b>VIP Meeting Room</b> , per hour when renting for up to 3 hours	345,00	287,50
K 2. 5. 3. 2	<b>VIP Meeting Room</b> , per hour when renting for over 3 hours	279,00	232,50
K 2. 5. 3. 3	<b>VIP Meeting Room</b> , per day	<b>1 800,00</b>	<b>1 500,00</b>
K 2. 5. 3. 4	<b>VIP Meeting Room</b> , per additional hour	384,00	320,00
K 2. 5. 3. 5	<b>VIP Meeting Room</b> , special rate per hour	525,00	437,50
K 2. 5. 3. 6	<b>VIP Meeting Room</b> , per 24 hours	<b>2 610,00</b>	<b>2 175,00</b>
K 2. 5. 3. 7	<b>VIP Meeting Room</b> , exhibition day	<b>2 160,00</b>	<b>1 800,00</b>
<b>The rental rate for VIP Meeting Room includes the following configurations:</b>			
• 'Round table' configuration up to 20 people			

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		EURO inc. 20% VAT	EURO exc. VAT
K 2. 5. 4. 1	<b>Seminar Hall 2</b> , per hour when renting for up to 3 hours	174,00	145,00
K 2. 5. 4. 2	<b>Seminar Hall 2</b> , per hour when renting for over 3 hours	132,00	110,00
K 2. 5. 4. 3	<b>Seminar Hall 2</b> , per day	<b>870,00</b>	<b>725,00</b>
K 2. 5. 4. 4	<b>Seminar Hall 2</b> , per additional hour	189,00	157,50
K 2. 5. 4. 5	<b>Seminar Hall 2</b> , special rate per hour	264,00	220,00
K 2. 5. 4. 6	<b>Seminar Hall 2</b> , per 24 hours	<b>1 320,00</b>	<b>1 100,00</b>
K 2. 5. 4. 7	<b>Seminar Hall 2</b> , exhibition day	<b>1 050,00</b>	<b>875,00</b>

**The rental rate for Seminar Hall 2 includes the following configurations:**

- 'Theatre' configuration up to 30 people
- 'Class' configuration up to 30 people
- 'Round table' configuration up to 20 people

K 2. 5. 5. 1	<b>Meeting Room 1</b> , per hour when renting for up to 3 hours	84,00	70,00
K 2. 5. 5. 2	<b>Meeting Room 1</b> , per hour when renting for over 3 hours	66,00	55,00
K 2. 5. 5. 3	<b>Meeting Room 1</b> , per day	<b>435,00</b>	<b>362,50</b>
K 2. 5. 5. 4	<b>Meeting Room 1</b> , per additional hour	96,00	80,00
K 2. 5. 5. 5	<b>Meeting Room 1</b> , special rate per hour	132,00	110,00
K 2. 5. 5. 6	<b>Meeting Room 1</b> , per 24 hours	<b>645,00</b>	<b>537,50</b>
K 2. 5. 5. 7	<b>Meeting Room 1</b> , exhibition day	<b>525,00</b>	<b>437,50</b>

**The rental rate for Meeting Room 1 includes the following configurations:**

- 'Theatre' configuration up to 20 people
- 'Class' configuration up to 15 people
- 'Round table' configuration up to 20 people

K 2. 5. 6. 1	<b>Meeting Room 2</b> , per hour when renting for up to 3 hours	84,00	70,00
K 2. 5. 6. 2	<b>Meeting Room 2</b> , per hour when renting for over 3 hours	66,00	55,00
K 2. 5. 6. 3	<b>Meeting Room 2</b> , per day	<b>435,00</b>	<b>362,50</b>
K 2. 5. 6. 4	<b>Meeting Room 2</b> , per additional hour	96,00	80,00
K 2. 5. 6. 5	<b>Meeting Room 2</b> , special rate per hour	132,00	110,00
K 2. 5. 6. 6	<b>Meeting Room 2</b> , per 24 hours	<b>645,00</b>	<b>537,50</b>
K 2. 5. 6. 7	<b>Meeting Room 2</b> , exhibition day	<b>525,00</b>	<b>437,50</b>

**The rental rate for Meeting Room 2 includes the following configurations:**

- 'Theatre' configuration up to 20 people
- 'Class' configuration up to 15 people
- 'Round table' configuration up to 20 people

		EURO inc. 20% VAT	EURO exc. VAT
<b>Forum Pavilion</b>			
K 2. 6. 2. 1	<b>Southern Hall</b> , per hour when renting for up to 3 hours	420,00	350,00
K 2. 6. 2. 2	<b>Southern Hall</b> , per hour when renting for over 3 hours	330,00	275,00
K 2. 6. 2. 3	<b>Southern Hall</b> , per day	<b>2 100,00</b>	<b>1 750,00</b>
K 2. 6. 2. 4	<b>Southern Hall</b> , per additional hour	450,00	375,00
K 2. 6. 2. 5	<b>Southern Hall</b> , special rate per hour	630,00	525,00
K 2. 6. 2. 6	<b>Southern Hall</b> , per 24 hours	<b>3 150,00</b>	<b>2 625,00</b>
K 2. 6. 2. 7	<b>Southern Hall</b> , exhibition day	<b>2 550,00</b>	<b>2 125,00</b>

**The rental rate for Southern Hall includes the following configurations:**

- 'Theatre' configuration up to 200 people
- 'Class' configuration up to 100 people
- 'Round table' configuration up to 60 people

<b>Western Hall</b>			
K 2. 6. 3. 1.	<b>to hold conferences</b> , per hour when renting for up to 3 hours	744,00	620,00
K 2. 6. 3. 2.	<b>to hold conferences</b> , per hour when renting for over 3 hours	588,00	490,00
K 2. 6. 3. 3.	<b>to hold conferences</b> , per day	<b>3 720,00</b>	<b>3 100,00</b>
K 2. 6. 3. 4.	<b>to hold conferences</b> , per additional hour	816,00	680,00
K 2. 6. 3. 5.	<b>to hold conferences</b> , special rate per hour	1 116,00	930,00
K 2. 6. 3. 6.	<b>to hold conferences</b> , per 24 hours	<b>5 580,00</b>	<b>4 650,00</b>

**The rental rate for Western Hall to hold conferences includes the following configurations:**

- 'Theatre' configuration up to 420 people
- 'Class' configuration up to 232 people

K 2. 6. 4. 1.	<b>to hold banquets</b> , per hour when renting for up to 3 hours	624,00	520,00
K 2. 6. 4. 2.	<b>to hold banquets</b> , per hour when renting for over 3 hours	492,00	410,00
K 2. 6. 4. 3.	<b>to hold banquets</b> , per day	<b>3 120,00</b>	<b>2 600,00</b>
K 2. 6. 4. 4.	<b>to hold banquets</b> , per additional hour	684,00	570,00
K 2. 6. 4. 5.	<b>to hold banquets</b> , special rate per hour	936,00	780,00
K 2. 6. 4. 6.	<b>to hold banquets</b> , per 24 hours	<b>4 680,00</b>	<b>3 900,00</b>
K 2. 6. 4. 7.	<b>to hold banquets</b> , exhibition day	<b>3 840,00</b>	<b>3 200,00</b>

### Section 1.3

#### RENT OF OUTDOOR AREA AND STORAGE SPACE. PAY DESK

Outdoor area, storage space and pay desk can be rented for the following periods: 6, 12, 18 and 24 hours. Minimum rental time is 6 hours. If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied. While paying for time exceeding one or several rental periods, the rental rate 'per hour' shall be applied.

		EURO inc. 20% VAT per sq m		EURO exc. VAT per sq m	
		per hour	per 24 hours	per hour	per 24 hours
K 3. 1	<b>Outdoor area</b>	0,60	<b>12,00</b>	0,50	<b>10,00</b>
K 3. 2	<b>Storage (indoor) space</b>	0,72	<b>15,00</b>	0,60	<b>12,50</b>
K 3. 3	<b>Pay desk</b>	27,00	<b>570,00</b>	22,50	<b>475,00</b>

The Event Organiser can rent a pay desk (without a cash register) in Halls 1 and 7 of Pavilion No.7 upon mutual agreement of the parties and if technically available.

The rent of a pay desk can be denied if technically not available.

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

**Part 2<sup>1</sup>**  
**RELATED SERVICES**

**Section 2.1**  
**ENGINEERING SERVICES**

*It is prohibited to use one's own equipment (except for PCs) and staff, and to invite a third party to provide services similar to ENGINEERING SERVICES in the conference premises.  
Uncompleted hour shall be charged as a full one.*

**Subsection 2.1.1**

**ELECTRIC POWER**

**Power source**, per connection

*Payment for the rented power source is made on the following conditions:*

- *minimum rental period of chargeable power supply is 24 hours*
- *uncompleted 24-hour period shall be charged as a full one*
- *chargeable period is determined by the event running time*
- *0.5 ratio shall be charged for the rate in case a congress, a conference or a similar event lasts no longer than 12 hours*

The rate covers the cost of electric power consumption.

**power source for connection of sound amplifying and lighting equipment**, with installed capacity:

	<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
	<b>per 24 hours</b>	
H 1. 1. 1. 1. 1 up to 10 kW	405,00	337,50
H 1. 1. 1. 1. 2 up to 20 kW	735,00	612,50
H 1. 1. 1. 1. 3 up to 30 kW	1 020,00	850,00
H 1. 1. 1. 1. 4 up to 50 kW	1 440,00	1 200,00
H 1. 1. 1. 1. 5 up to 75 kW	1 770,00	1 475,00
<i>The rental cost of power source with installed capacity over 75 kW is calculated summing up the costs to receive the specified capacity.</i>		
H 1. 1. 1. 2 <b>power source for connection of advertising installations of up to 1 kW</b>	216,00	180,00
<i>Switchboard and power cable are provided for the full rental time.</i>		
H 1. 1. 2 <b>Rent of switchboard, each</b>	480,00	400,00
<b>Rent of power cable of the following circular section, per m/run</b>		
H 1. 1. 3. 1 1.5; 2.5; 4 and 6 sq mm	10,50	8,75
H 1. 1. 3. 2 10, 16 and 25 sq mm	13,50	11,25
H 1. 1. 3. 3 35 and 50 sq mm	30,00	25,00
H 1. 1. 3. 4 over 70 sq mm	60,00	50,00

**Subsection 2.1.2**

**PLUMBING**

*Plumbing devices and pipeline elements are provided for the full rental time of both premises and outdoor space.  
Plumbing device provides cold water supply and sewage.*

*The rate covers the cost of cold water consumption and sewage.*

*Outdoor connection to the water main requires laying a pipeline.*

	<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
H 1. 2. 1 <b>Connection of the customer's equipment to cold water supply and sewage systems</b> , per connection	600,00	500,00
<b>Supply of plumbing device for filling/discharge of a tub, pool and other similar type of reservoirs, each:</b>		
<b>up to 1 cu m</b>		
H 1. 2. 3. 1. 1 in pavilion	225,00	187,50
H 1. 2. 3. 1. 2 outdoors	330,00	275,00
<b>over 1 cu m</b>		
H 1. 2. 3. 2. 1 in pavilion	330,00	275,00
H 1. 2. 3. 2. 2 outdoors	405,00	337,50

**Subsection 2.1.3**

**COMPRESSED AIR**

*Connection to the air main is provided when renting exhibition halls and outdoor area.*

*Connection to the air main is provided for the full rental time of both premises and outdoor space.*

*The rate covers the cost of compressed air supply.*

	<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
	<b>over the rental period</b>	
<b>Connection to the air main with air consumption</b> , per connection:		
H 1. 3. 1. 1 up to 30 cu m/hour	735,00	612,50
H 1. 3. 1. 2 over 30 cu m/hour	1 050,00	875,00

**Subsection 2.1.4**

**COMMUNICATION SERVICES**

**Analog telephone communication**

*Analog telephone services are provided for the full rental time.*

*The rate covers costs of local telephone calls, installation costs and consumables.*

*Long distance national and international services are provided by Multiregional Transit Telecom (MTT). For tariffs go to <http://www.mtt.ru>.*

*Long distance national and international calls shall be paid after the event.*

	<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
	<b>over the rental period</b>	
H 1. 4. 1. 1 <b>Installation of telephone</b> , each	84,00	70,00
H 1. 4. 1. 2 <b>Installation of fax machine</b> , each	114,00	95,00

**Radio communication**

	<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
	<b>per 24 hours</b>	
B 1. 4. 2 <b>Rent of a portable radio station</b>	60,00	50,00

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

## Internet

Unlimited traffic. Maximum permissible time when the Internet is not available during the event is not more than 2 hours.  
0.5 ratio shall be charged for the rate in case a congress, a conference or a similar event lasts no longer than 12 hours.

		EURO inc. 20% VAT	EURO exc. VAT
		per 24 hours	
<b>Internet connection via Ethernet (port 10/100 Base-T) at a speed up to:</b>			
<i>The rate covers one IP address.</i>			
H 1. 4. 3. 1. 3	256 Kbps	48,00	40,00
H 1. 4. 3. 1. 4	512 Kbps	66,00	55,00
H 1. 4. 3. 1. 5	1 024 Kbps	90,00	75,00
H 1. 4. 3. 1. 6	2 048 Kbps	120,00	100,00
H 1. 4. 3. 1. 7	5 Mbps*)	156,00	130,00
H 1. 4. 3. 1. 8	10 Mbps*)	186,00	155,00
H 1. 4. 3. 1. 9	20 Mbps*)	255,00	212,50
H 1. 4. 3. 1. 10	30 Mbps*)	300,00	250,00
H 1. 4. 3. 1. 11	40 Mbps*)	315,00	262,50
H 1. 4. 3. 1. 12	50 Mbps*)	345,00	287,50
H 1. 4. 3. 1. 13	100 Mbps*)	390,00	325,00

\* Provided if technically possible

### Wireless Internet access (Wi-Fi) in a rented facility at a speed up to:

*The rate covers one IP address and one hotspot. One hotspot can support up to 10 concurrent users.*

H 1. 4. 3. 2. 4	512 Kbps	120,00	100,00
H 1. 4. 3. 2. 5	1 024 Kbps	144,00	120,00
H 1. 4. 3. 2. 6	2 048 Kbps	176,00	146,67
H 1. 4. 3. 2. 7	5 Mbps	240,00	200,00
H 1. 4. 3. 2. 8	10 Mbps	291,00	242,50
H 1. 4. 3. 2. 9	20 Mbps*)	354,00	295,00
H 1. 4. 3. 2. 10	30 Mbps*)	405,00	337,50
H 1. 4. 3. 2. 11	40 Mbps*)	450,00	375,00
H 1. 4. 3. 2. 12	50 Mbps*)	525,00	437,50
H 1. 4. 3. 2. 13	100 Mbps*)	870,00	725,00

\* Provided if technically possible

EURO inc. 20% VAT	EURO exc. VAT
21,00	17,50

H 1. 4. 3. 3 **Additional IP address**

*Additional IP address and additional hotspot are provided for the full rental time.*

H 1. 4. 3. 4 **Additional Wi-Fi hotspot**

54,00	45,00
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H 1. 4. 3. 5 **Mounting of local structured cabling system, per port**

34,50	28,75
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*Cable with RJ-45 socket is provided. Network equipment shall be ordered additionally.*

## Communication lines

High-speed communication channels and physical circuits connecting a public network operator working at Expocentre Fairgrounds and the Event Organiser's POP shall be ordered from a corresponding operator.

EURO inc. 20% VAT	EURO exc. VAT
per 24 hours	

### High-speed channel connecting a public network operator working at Expocentre Fairgrounds and the Event Organiser's POP at a speed of:

H 1. 4. 4. 1. 1	2 048 Kbps	285,00	237,50
H 1. 4. 4. 1. 2	10 Mbps (Ethernet)	885,00	737,50
H 1. 4. 4. 1. 3	100 Mbps (Ethernet)	1 050,00	875,00

### Local high-speed channel operating in and between the rented premises at a

H 1. 4. 4. 2. 1	2 048 Kbps	126,00	105,00
H 1. 4. 4. 2. 2	10 Mbps	168,00	140,00
H 1. 4. 4. 2. 3	100 Mbps	195,00	162,50

### Local physical line between the rented premises:

*Physical and optical fibre lines are provided for the full rental time.*

		EURO inc. 20% VAT	EURO exc. VAT
		over the rental period	
H 1. 4. 4. 3. 1	twisted pair cable	84,00	70,00
H 1. 4. 4. 3. 2	category 5 twisted pair cable	105,00	87,50
H 1. 4. 4. 3. 3	optical fibre line, per fibre	225,00	187,50
H 1. 4. 4. 3. 4	optical fibre line, per pair	345,00	287,50

### Optical fibre line connecting a public network operator working at Expocentre Fairgrounds with rented premises:

		EURO inc. 20% VAT	EURO exc. VAT
		per 24 hours	
H 1. 4. 4. 4. 1	per fibre	570,00	475,00
H 1. 4. 4. 4. 2	per pair cable	960,00	800,00

## Active equipment

*Active equipment is provided for the full rental time.*

		EURO inc. 20% VAT	EURO exc. VAT
		per 24 hours	
H 1. 4. 5. 2	<b>Ethernet hub</b>	39,00	32,50
H 1. 4. 5. 4	<b>Ethernet router</b>	345,00	287,50
H 1. 4. 5. 5	<b>Wi-Fi router (5 GHz frequency) and its setup</b>	105,00	87,50

*Up to 10 users can be connected to a single router at one time.*

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

Subsection 2.1.5

AUDIO, VIDEO, PRESENTATION EQUIPMENT

Working hours in conference premises are from 9.00 to 18.00. As a rule, the rental time of audio, video and presentation equipment matches the premises rental time. On request of the Event Organiser the rental time of premises can be prolonged beyond the working hours; hereby the rental time of audio, video and presentation equipment can be prolonged as well. In this case every hour beyond working hours is charged using the 'per an additional hour' rate.

The 'per an additional hour' rate is used to calculate the cost of every additional rental hour beyond the ordered and paid time.

Uncompleted hour shall be charged as a full one.

The rent of audio, video and presentation equipment can be denied if technically not possible.

Simultaneous interpretation equipment

Minimum rental time for simultaneous interpretation equipment is 3 hours.

The rate covers the cost of equipment and services of a sound engineer.

Sound amplification should be agreed upon and ordered separately.

Equipment for simultaneous translation into:		EURO inc. 20% VAT	EURO exc. VAT
H 1. 5. 1. 1. 1	<b>one language</b> (one basic and one foreign), per hour when renting for up to 3 hours	108,00	90,00
H 1. 5. 1. 1. 2	<b>one language</b> (one basic and one foreign), per hour when renting for over 3 hours	84,00	70,00
H 1. 5. 1. 1. 3	<b>one language</b> (one basic and one foreign), per day	<b>540,00</b>	<b>450,00</b>
H 1. 5. 1. 1. 4	<b>one language</b> (one basic and one foreign), per additional hour	126,00	105,00
H 1. 5. 1. 2. 1	<b>two languages</b> (one basic and two foreign), per hour when renting for up to 3 hours	135,00	112,50
H 1. 5. 1. 2. 2	<b>two languages</b> (one basic and two foreign), per hour when renting for over 3 hours	108,00	90,00
H 1. 5. 1. 2. 3	<b>two languages</b> (one basic and two foreign), per day	<b>660,00</b>	<b>550,00</b>
H 1. 5. 1. 2. 4	<b>two languages</b> (one basic and two foreign), per additional hour	159,00	132,50
H 1. 5. 1. 3. 1	<b>IR receiver with headphones</b> , each per hour when renting for up to 3 hours	1,68	1,40
H 1. 5. 1. 3. 2	<b>IR receiver with headphones</b> , each per hour when renting for over 3 hours	1,44	1,20
H 1. 5. 1. 3. 3	<b>IR receiver with headphones</b> , each per day	<b>8,70</b>	<b>7,25</b>
H 1. 5. 1. 3. 4	<b>IR receiver with headphones</b> , each per additional hour	2,10	1,75

The Event Organiser shall be fully responsible for the loss or damage to the rented equipment that caused damage to Expocentre. In case of damage or loss of the rented equipment, a penalty shall be imposed on the Event Organiser (See PENALTIES Section).

The Event Organiser shall be responsible for distribution/return of IR receivers and headphones among event's participants.

Event recording

H 1. 5. 2. 2. 1	<b>Audio recording to a CD</b> , per hour into one language: basic or foreign (at Event Organiser's option)	<b>21,00</b>	<b>17,50</b>
H 1. 5. 2. 2. 2	into two languages: 1st channel - basic language, 2nd channel - foreign language (at Event Organiser's option)	<b>42,00</b>	<b>35,00</b>

Presentation equipment

H 1. 5. 3. 1. 1	<b>Plasma panel 50"</b> , per hour when renting for up to 3 hours	42,00	35,00
H 1. 5. 3. 1. 2	<b>Plasma panel 50"</b> , per hour when renting for over 3 hours	33,00	27,50
H 1. 5. 3. 1. 3	<b>Plasma panel 50"</b> , per day	<b>210,00</b>	<b>175,00</b>
H 1. 5. 3. 1. 4	<b>Plasma panel 50"</b> , per additional hour	51,00	42,50
H 1. 5. 3. 2. 1	<b>Plasma panel 60"</b> , per hour when renting for up to 3 hours	51,00	42,50
H 1. 5. 3. 2. 2	<b>Plasma panel 60"</b> , per hour when renting for over 3 hours	39,00	32,50
H 1. 5. 3. 2. 3	<b>Plasma panel 60"</b> , per day	<b>255,00</b>	<b>212,50</b>
H 1. 5. 3. 2. 4	<b>Plasma panel 60"</b> , per additional hour	60,00	50,00
H 1. 5. 3. 3. 1	<b>Plasma panel 70"</b> , per hour when renting for up to 3 hours	81,00	67,50
H 1. 5. 3. 3. 2	<b>Plasma panel 70"</b> , per hour when renting for over 3 hours	66,00	55,00
H 1. 5. 3. 3. 3	<b>Plasma panel 70"</b> , per day	<b>414,00</b>	<b>345,00</b>
H 1. 5. 3. 3. 4	<b>Plasma panel 70"</b> , per additional hour	105,00	87,50
H 1. 5. 3. 4. 1	<b>LCD projector (1 024 x 768) and screen</b> , per set, per hour when renting for up to 3 hours	69,00	57,50
H 1. 5. 3. 4. 2	<b>LCD projector (1 024 x 768) and screen</b> , per set, per hour when renting for over 3 hours	51,00	42,50
H 1. 5. 3. 4. 3	<b>LCD projector (1 024 x 768) and screen</b> , per set, per day	<b>360,00</b>	<b>300,00</b>
H 1. 5. 3. 4. 4	<b>LCD projector (1 024 x 768) and screen</b> , per set, per additional hour	78,00	65,00
H 1. 5. 3. 4. 5	<b>Laptop 15"</b> , per hour when renting for up to 3 hours	17,10	14,25
H 1. 5. 3. 4. 6	<b>Laptop 15"</b> , per hour when renting for over 3 hours	13,20	11,00
H 1. 5. 3. 4. 7	<b>Laptop 15"</b> , per day	<b>84,00</b>	<b>70,00</b>
H 1. 5. 3. 4. 8	<b>Laptop 15"</b> , per additional hour	21,00	17,50
H 1. 5. 3. 5. 1	<b>Screen</b> , per hour when renting for up to 3 hours	13,50	11,25
H 1. 5. 3. 5. 2	<b>Screen</b> , per hour when renting for over 3 hours	12,00	10,00
H 1. 5. 3. 5. 3	<b>Screen</b> , per day	<b>69,00</b>	<b>57,50</b>
H 1. 5. 3. 5. 4	<b>Screen</b> , per additional hour	15,60	13,00
H 1. 5. 3. 7. 1	<b>Marker board</b> , per hour when renting for up to 3 hours	13,50	11,25
H 1. 5. 3. 7. 2	<b>Marker board</b> , per hour when renting for over 3 hours	12,00	10,00
H 1. 5. 3. 7. 3	<b>Marker board</b> , per day	<b>69,00</b>	<b>57,50</b>
H 1. 5. 3. 7. 4	<b>Marker board</b> , per additional hour	15,60	13,00
H 1. 5. 3. 8. 1	<b>Flip chart</b> , per hour when renting for up to 3 hours	8,70	7,25
H 1. 5. 3. 8. 2	<b>Flip chart</b> , per hour when renting for over 3 hours	7,08	5,90
H 1. 5. 3. 8. 3	<b>Flip chart</b> , per day	<b>42,00</b>	<b>35,00</b>
H 1. 5. 3. 8. 4	<b>Flip chart</b> , per additional hour	10,50	8,75
H 1. 5. 3. 9. 1	<b>Presenter</b> , per hour when renting for up to 3 hours	1,80	1,50
H 1. 5. 3. 9. 2	<b>Presenter</b> , per hour when renting for over 3 hours	1,20	1,00
H 1. 5. 3. 9. 3	<b>Presenter</b> , per day	<b>9,00</b>	<b>7,50</b>
H 1. 5. 3. 9. 4	<b>Presenter</b> , per additional hour	2,10	1,75

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
H 1. 5. 3. 10. 1	<b>Sound amplifying equipment</b> , per set, per hour when renting for up to 3 hours	84,00	70,00
H 1. 5. 3. 10. 2	<b>Sound amplifying equipment</b> , per set, per hour when renting for over 3 hours	66,00	55,00
H 1. 5. 3. 10. 3	<b>Sound amplifying equipment</b> , per set, per day	<b>420,00</b>	<b>350,00</b>
H 1. 5. 3. 10. 4	<b>Sound amplifying equipment</b> , per set, per additional hour	102,00	85,00
<i>A set includes two wire microphones.</i>			
H 1. 5. 3. 11. 1	<b>Conference system</b> , per set, per hour when renting for up to 3 hours	168,00	140,00
H 1. 5. 3. 11. 2	<b>Conference system</b> , per set, per hour when renting for over 3 hours	135,00	112,50
H 1. 5. 3. 11. 3	<b>Conference system</b> , per set, per day	<b>840,00</b>	<b>700,00</b>
H 1. 5. 3. 11. 4	<b>Conference system</b> , per set, per additional hour	195,00	162,50
<i>The set includes up to 18 microphones. Sound amplifying equipment shall be ordered separately.</i>			
<b>Additional microphones:</b>			
H 1. 5. 3. 12. 1	<b>wire</b> , per hour when renting for up to 3 hours	6,90	5,75
H 1. 5. 3. 12. 2	<b>wire</b> , per hour when renting for over 3 hours	6,00	5,00
H 1. 5. 3. 12. 3	<b>wire</b> , per day	<b>36,00</b>	<b>30,00</b>
H 1. 5. 3. 12. 4	<b>wire</b> , per additional hour	8,40	7,00
H 1. 5. 3. 13. 1	<b>wireless</b> , per hour when renting for up to 3 hours	12,00	10,00
H 1. 5. 3. 13. 2	<b>wireless</b> , per hour when renting for over 3 hours	9,60	8,00
H 1. 5. 3. 13. 3	<b>wireless</b> , per day	<b>60,00</b>	<b>50,00</b>
H 1. 5. 3. 13. 4	<b>wireless</b> , per additional hour	15,00	12,50

#### Subsection 2.1.6

#### FIRE DETECTORS

In accordance with the existing rules, fire detectors are mandatory for two-storey stands in pavilions and for temporary outdoor pavilions, as well as for decorations and structures with high fire risks (must be coordinated with the fire safety service provider).

Fire detector is provided for the full rental time.

The rate covers expenses for installation/dismantling of a detector.

The Event Organiser shall bear full responsibility for the loss or damage to a fire detector at the rate of its market value.

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
H 1. 7	<b>Rent of fire detector</b> , each	<b>174,00</b>	<b>145,00</b>

#### Section 2.2

#### TECHNICAL SERVICES

It is prohibited to use one's own equipment (except for PCs) and staff, and to invite a third party to provide services similar to TECHNICAL SERVICES in the conference premises.

Uncompleted hour shall be charged as a full one.

#### Subsection 2.2.1

#### FURNITURE AND EQUIPMENT FOR EVENT SPACE PLANNING

Minimum rental time for furniture and equipment is

- for holding an exhibition accompanying events – 1 hour;
- for holding non-exhibition event – 3 hours.

The rent includes the cost of delivery, placement and dismantling of furniture. Additional placement of furniture (changing hall's configuration) at the request of the Event Organiser after the original placement in accordance with the agreed pattern has been made, will be charged separately on the basis of the rates in force.

0.5 ratio shall be charged for the rate in case an event lasts no longer than 12 hours

#### Furniture:

		<b>EURO inc. 20% VAT</b>	<b>EURO exc. VAT</b>
<b>for buffet:</b>			
H 2. 1. 1. 1. 1	<b>buffet table</b> , per hour when renting for up to 3 hours	2,40	2,00
H 2. 1. 1. 1. 2	<b>buffet table</b> , per hour when renting for over 3 hours	1,80	1,50
H 2. 1. 1. 1. 3	<b>buffet table</b> , per 24 hours	<b>12,00</b>	<b>10,00</b>
H 2. 1. 1. 2. 1	<b>servicing table</b> (175 × 80 cm), per hour when renting for up to 3 hours	3,60	3,00
H 2. 1. 1. 2. 2	<b>servicing table</b> (175 × 80 cm), per hour when renting for over 3 hours	3,00	2,50
H 2. 1. 1. 2. 3	<b>servicing table</b> (175 × 80 cm), per 24 hours	<b>18,00</b>	<b>15,00</b>
<b>for dinner receptions, and similar occasions:</b>			
H 2. 1. 1. 3. 1	<b>dinner table for 10 persons</b> , per hour when renting for up to 3 hours	3,00	2,50
H 2. 1. 1. 3. 2	<b>dinner table for 10 persons</b> , per hour when renting for over 3 hours	2,40	2,00
H 2. 1. 1. 3. 3	<b>dinner table for 10 persons</b> , per 24 hours	<b>15,00</b>	<b>12,50</b>
H 2. 1. 1. 4. 1	<b>chair</b> , per hour when renting for up to 3 hours	0,60	0,50
H 2. 1. 1. 4. 2	<b>chair</b> , per hour when renting for over 3 hours	0,48	0,40
H 2. 1. 1. 4. 3	<b>chair</b> , per 24 hours	<b>2,40</b>	<b>2,00</b>
H 2. 1. 1. 5. 1	<b>furniture set</b> , per hour when renting for up to 3 hours	5,70	4,75
H 2. 1. 1. 5. 2	<b>furniture set</b> , per hour when renting for over 3 hours	4,20	3,50
H 2. 1. 1. 5. 3	<b>furniture set</b> , per 24 hours	<b>27,00</b>	<b>22,50</b>
<i>One furniture set consists of one round table and ten chairs.</i>			
<b>for space planning of offices, service rooms and leisure areas:</b>			
H 2. 1. 1. 6. 1	<b>semi-upholstered chair</b> , per hour when renting for up to 3 hours	0,84	0,70
H 2. 1. 1. 6. 2	<b>semi-upholstered chair</b> , per hour when renting for over 3 hours	0,78	0,65
H 2. 1. 1. 6. 3	<b>semi-upholstered chair</b> , per 24 hours	<b>4,20</b>	<b>3,50</b>
H 2. 1. 2. 6. 1	<b>chair with writing tablet</b> , per hour when renting for up to 3 hours	1,80	1,50
H 2. 1. 2. 6. 2	<b>chair with writing tablet</b> , per hour when renting for over 3 hours	1,20	1,00
H 2. 1. 2. 6. 3	<b>chair with writing tablet</b> , per 24 hours	<b>8,40</b>	<b>7,00</b>
H 2. 1. 1. 7. 1	<b>desk</b> (50 x 120), per hour when renting for up to 3 hours	3,60	3,00
H 2. 1. 1. 7. 2	<b>desk</b> (50 x 120), per hour when renting for over 3 hours	3,00	2,50
H 2. 1. 1. 7. 3	<b>desk</b> (50 x 120), per 24 hours	<b>18,00</b>	<b>15,00</b>

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

		EURO inc. 20% VAT	EURO exc. VAT
H 2. 1. 1. 7. 4	desk (75 x 150), per hour when renting for up to 3 hours	4,80	4,00
H 2. 1. 1. 7. 5	desk (75 x 150), per hour when renting for over 3 hours	3,60	3,00
H 2. 1. 1. 7. 6	desk (75 x 150), per 24 hours	<b>24,00</b>	<b>20,00</b>
H 2. 1. 1. 8. 1	armchair, per hour when renting for up to 3 hours	3,30	2,75
H 2. 1. 1. 8. 2	armchair, per hour when renting for over 3 hours	3,00	2,50
H 2. 1. 1. 8. 3	armchair, per 24 hours	<b>18,00</b>	<b>15,00</b>
H 2. 1. 1. 9. 1	two-seat sofa, per hour when renting for up to 3 hours	4,80	4,00
H 2. 1. 1. 9. 2	two-seat sofa, per hour when renting for over 3 hours	3,60	3,00
H 2. 1. 1. 9. 3	two-seat sofa, per 24 hours	<b>24,00</b>	<b>20,00</b>
H 2. 1. 1. 10. 1	two-seat wooden bench, per hour when renting for up to 3 hours	3,60	3,00
H 2. 1. 1. 10. 2	two-seat wooden bench, per hour when renting for over 3 hours	3,00	2,50
H 2. 1. 1. 10. 3	two-seat wooden bench, per 24 hours	<b>18,00</b>	<b>15,00</b>
H 2. 1. 1. 11. 1	three-seat wooden bench, per hour when renting for up to 3 hours	3,90	3,25
H 2. 1. 1. 11. 2	three-seat wooden bench, per hour when renting for over 3 hours	3,30	2,75
H 2. 1. 1. 11. 3	three-seat wooden bench, per 24 hours	<b>21,00</b>	<b>17,50</b>
H 2. 1. 1. 12. 1	upholstery stool with metallic framework, per hour when renting for up to 3 hours	2,40	2,00
H 2. 1. 1. 12. 2	upholstery stool with metallic framework, per hour when renting for over 3 hours	1,80	1,50
H 2. 1. 1. 12. 3	upholstery stool with metallic framework, per 24 hours	<b>12,00</b>	<b>10,00</b>
H 2. 1. 1. 13. 1	three-seat upholstery stool (faux leather, beige), per hour when renting for up to 3 hours	2,70	2,25
H 2. 1. 1. 13. 2	three-seat upholstery stool (faux leather, beige), per hour when renting for over 3 hours	2,40	2,00
H 2. 1. 1. 13. 3	three-seat upholstery stool (faux leather, beige), per 24 hours	<b>15,00</b>	<b>12,50</b>
H 2. 1. 1. 14. 1	two-seat upholstery stool (velour), per hour when renting for up to 3 hours	2,40	2,00
H 2. 1. 1. 14. 2	two-seat upholstery stool (velour), per hour when renting for over 3 hours	1,80	1,50
H 2. 1. 1. 14. 3	two-seat upholstery stool (velour), per 24 hours	<b>12,00</b>	<b>10,00</b>
H 2. 1. 1. 15. 1	glass table (40 x 60 cm), per hour when renting for up to 3 hours	3,00	2,50
H 2. 1. 1. 15. 2	glass table (40 x 60 cm), per hour when renting for over three hours	2,40	2,00
H 2. 1. 1. 15. 3	glass table (40 x 60 cm), per 24 hours	<b>15,00</b>	<b>12,50</b>
H 2. 3. 4. x	Changing hall's configuration after the original furniture placement in accordance with the agreed pattern	<b>345,00</b>	<b>287,50</b>
H 2. 3. 5. x	Changing placement of equipment after the original furniture placement in accordance with the agreed	<b>345,00</b>	<b>287,50</b>
<b>Equipment:</b>			
H 2. 1. 2. 2. 1	lectern, per hour when renting for up to 3 hours	18,00	15,00
H 2. 1. 2. 2. 2	lectern, per hour when renting for over 3 hours	15,00	12,50
H 2. 1. 2. 2. 3	lectern, per 24 hours	<b>90,00</b>	<b>75,00</b>
H 2. 1. 2. 3. 1	wardrobe rack element, per hour when renting for up to 3 hours	9,00	7,50
H 2. 1. 2. 3. 2	wardrobe rack element, per hour when renting for over 3 hours	7,50	6,25
H 2. 1. 2. 3. 3	wardrobe rack element, per 24 hours	<b>45,00</b>	<b>37,50</b>
H 2. 1. 2. 4. 1	coat rack (22 items), per hour when renting for up to 3 hours	5,10	4,25
H 2. 1. 2. 4. 2	coat rack (22 items), per hour when renting for over 3 hours	4,20	3,50
H 2. 1. 2. 4. 3	coat rack (22 items), per 24 hours	<b>24,00</b>	<b>20,00</b>
H 2. 1. 2. 7. 1	turnstile barrier (2.5 x 1.1 m), per hour when renting for up to 3 hours	4,20	3,50
H 2. 1. 2. 7. 2	turnstile barrier (2.5 x 1.1 m), per hour when renting for over 3 hours	3,60	3,00
H 2. 1. 2. 7. 3	turnstile barrier (2.5 x 1.1 m), per 24 hours	<b>22,20</b>	<b>18,50</b>
H 2. 1. 2. 8. 1	retractable-belt barrier (2.0 m long), per hour when renting for up to 3 hours	20,10	16,75
H 2. 1. 2. 8. 2	retractable-belt barrier (2.0 m long), per hour when renting for over 3 hours	15,00	12,50
H 2. 1. 2. 8. 3	retractable-belt barrier (2.0 m long), per 24 hours	<b>96,00</b>	<b>80,00</b>
H 2. 1. 2. 9. 1	plastic gangway (1 m/run), per hour when renting for up to 3 hours	3,00	2,50
H 2. 1. 2. 9. 2	plastic gangway (1 m/run), per hour when renting for over 3 hours	2,40	2,00
H 2. 1. 2. 9. 3	plastic gangway (1 m/run), per 24 hours	<b>18,00</b>	<b>15,00</b>
H 2. 1. 2. 10. 1	artificial tree, per hour when renting for up to 3 hours	12,00	10,00
H 2. 1. 2. 10. 2	artificial tree, per hour when renting for over 3 hours	9,60	8,00
H 2. 1. 2. 10. 3	artificial tree, per 24 hours	<b>60,00</b>	<b>50,00</b>
H 2. 1. 2. 11. 1	stand for placing information and advertising materials, per hour when renting for up to 3 hours	17,70	14,75
H 2. 1. 2. 11. 2	stand for placing information and advertising materials, per hour when renting for over 3 hours	15,00	12,50
H 2. 1. 2. 11. 3	stand for placing information and advertising materials, per 24 hours	<b>90,00</b>	<b>75,00</b>
The stand size: h=3.48 m, w=2.3 m			
H 2. 1. 2. 13. 1	barrier, the type of 'accordion' (9.0 x 1.7 m), per hour when renting for up to 3 hours	24,00	20,00
H 2. 1. 2. 13. 2	barrier, the type of 'accordion' (9.0 x 1.7 m), per hour when renting for over 3 hours	18,00	15,00
H 2. 1. 2. 13. 3	barrier, the type of 'accordion' (9.0 x 1.7 m), per 24 hours	<b>120,00</b>	<b>100,00</b>
H 2. 1. 2. 14	rent of flagpole (9 m)	<b>105,00</b>	<b>87,50</b>
<i>The flagpole shall be rented for the event period. The rental rate for the flagpole includes mounting/dismounting of the flag. A flag shall be provided by the Event Organiser, the layout and location of the flagpole shall be agreed upon additionally.</i>			
H 2. 1. 2. 14.	<b>New Year tree (12 m)</b>	<b>1 740,00</b>	<b>1 450,00</b>
<i>Minimum rental time for New Year tree is 24 hours. Uncompleted 24 hours shall be paid as full ones.</i>			

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

**Subsection 2.2.2**
**OFFICE EQUIPMENT**

Minimum rental time for office equipment is:

- for holding exhibition accompanying events – 1 hour;
- for holding non-exhibition event – 3 hours.

H 2. 2. 1. 1. 1	PC, per set, per hour when renting for up to 3 hours	16,80	14,00
H 2. 2. 1. 1. 2	PC, per set, per hour when renting for over 3 hours	13,50	11,25
H 2. 2. 1. 1. 3	PC, per set, per 24 hours	<b>84,00</b>	<b>70,00</b>

A set consists of a system unit, a display, a keyboard and a mouse.

H 2. 2. 1. 3. 1	LCD display 17", per hour when renting for up to 3 hours	10,50	8,75
H 2. 2. 1. 3. 2	LCD display 17", per hour when renting for over 3 hours	8,10	6,75
H 2. 2. 1. 3. 3	LCD display 17", per 24 hours	<b>51,00</b>	<b>42,50</b>

H 2. 2. 1. 4. 1	Laser printer, b/w, A4, per hour when renting for up to 3 hours	10,50	8,75
H 2. 2. 1. 4. 2	Laser printer, b/w, A4, per hour when renting for over 3 hours	8,10	6,75
H 2. 2. 1. 4. 3	Laser printer, b/w, A4, per 24 hours	<b>51,00</b>	<b>42,50</b>

Printers are delivered without paper.

**Subsection 2.2.3**
**PERSONNEL**

Working hours of personnel are from 9.00 to 18.00.

Minimum service time for interpreters is 3 hours.

The 'per hour' rate is used to calculate the cost of personnel's services during working hours.

The rate 'per additional hour' is used to calculate the cost of

- services of personnel per every hour that exceeds the ordered and paid time;
- services of personnel after set working hours;
- services of personnel for preparation and holding of banquets and similar events;
- services of personnel on weekends and holidays.

**Interpreters:**

The term 'Major European Languages' covers English, German, French, Italian and Spanish languages.

**simultaneous interpretation**, per booth

The service is provided on the "per booth" basis, which stipulates the work of two interpreters, both working on the ordered language. The rate covers services of both interpreters.

		EURO inc. 20% VAT		EURO exc. VAT	
		per hour	per add. hour	per hour	per add. hour
H 2. 3. 1. 1. x	major European languages	<b>345,00</b>	420,00	<b>287,50</b>	350,00
H 2. 3. 1. 2. x	Oriental and rare languages	<b>420,00</b>	510,00	<b>350,00</b>	425,00
H 2. 3. 1. 3. x	<b>consecutive interpretation at an official event</b> (major European, Oriental and rare languages)	<b>135,00</b>	165,00	<b>112,50</b>	137,50
		<b>consecutive interpretation</b> (lectures, presentations, etc.):			
		per hour	per add. hour	per hour	per add. hour
H 2. 3. 1. 4. x	major European languages	<b>42,00</b>	51,00	<b>35,00</b>	42,50
H 2. 3. 1. 5. x	Oriental and rare languages	<b>51,00</b>	60,00	<b>42,50</b>	50,00
H 2. 3. 2. x	<b>Cloakroom attendant</b>	<b>15,00</b>	16,50	<b>12,50</b>	13,75

One cloakroom attendant for 350 items is an established standard. In case the services are required for more than 3 hours, the minimum order stipulates that the services of two cloakroom attendants will be used.

Services of janitor on duty are provided from 8.00 to 20.00 (day) and from 20.00 to 8.00 (night).

		EURO inc. 20% VAT		EURO exc. VAT	
		per hour	per day/night	per hour	per day/night
H 2. 3. 3. x	<b>Janitor on duty</b>				
	from 8.00 to 20.00	24,00	<b>120,00</b>	20,00	<b>100,00</b>
	from 20.00 to 8.00	28,80	<b>144,00</b>	24,00	<b>120,00</b>

Janitor on duty provides maintaining cleanness in the rented premises during the event. One janitor for 100 event participants is an established standard.

**Subsection 2.2.4**
**SECURITY**

Minimum service time for security guards is:

- for holding exhibition accompanying events – 1 hour;
- for holding non-exhibition event – 3 hours.

Outdoors security guards wear uniforms; inside pavilions security guards wear suits.

Robust security means security during corporate parties, concerts, banquets. In this case security guards wear suits.

Rate 'for additional hour' is implied to calculate:

- cost of services if ordered by Event Organiser later than 24 hours prior to the beginning of the event.

		EURO inc. 20% VAT		EURO exc. VAT	
		per hour	per add. hour	per hour	per add. hour
<b>Security guard:</b>					
<b>Outdoor area:</b>					
H 2. 4. 1. 1. 1	from 8.00 to 20.00	<b>15,00</b>	27,00	<b>12,50</b>	22,50
H 2. 4. 1. 1. 2	from 20.00 to 8.00	<b>18,00</b>	36,00	<b>15,00</b>	30,00
<b>Inside of a premise:</b>					
H 2. 4. 1. 2. 1	from 8.00 to 20.00	<b>18,00</b>	36,00	<b>15,00</b>	30,00
H 2. 4. 1. 2. 2	from 20.00 to 8.00	<b>19,50</b>	39,00	<b>16,25</b>	32,50
H 2. 4. 1. 3	robust security	<b>24,00</b>	48,00	<b>20,00</b>	40,00
<b>Security dog with handler</b>					
H 2. 4. 3. 1	from 8.00 to 20.00	<b>105,00</b>	-	<b>87,50</b>	-
H 2. 4. 3. 2	from 20.00 to 8.00	<b>150,00</b>	-	<b>125,00</b>	-

**Subsection 2.2.5**
**VEHICLE PASSES TO EXPOCENTRE FAIRGROUNDS**

Passes allow vehicles of event's participants to stay at Expocentre Fairgrounds during the event.

- Minimum period for validity of a payable pass is 24 hours;
- Uncompleted 24 hours are paid as full ones;

		EURO inc.20% VAT	EURO exc. VAT
H 2. 5. 1	<b>Pass for a passenger car</b>	<b>40,00</b>	<b>33,33</b>
H 2. 5. 2	<b>Pass for a bus</b>	<b>50,00</b>	<b>41,67</b>

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

**Section 2.3  
INFORMATION AND ADVERTISING**

**Subsection 2.3.1**

**OUTDOOR ADVERTISING**

Expocentre offers spaces and surfaces for placement of advertising and information made of banner nets, fabric and self-adhesive films. Ad carriers can be provided by the Event Organiser or manufactured by Expocentre against the order of the Event Organiser. Installation / dismantling of ad carriers shall be carried out by and at the cost of Expocentre and shall be paid separately. The placement of the Event Organiser's advertising outside the rented space shall be coordinated with Expocentre AO. Expocentre AO reserves the right to refuse the placement of advertising and information without giving any reasons. Expocentre AO shall not bear any responsibility for the contents and design of the advertising placed as well as for any infringements of the third party rights including copyrights and related rights with respect to manufacturers mentioned in the advertising. The Event Organiser shall specify the time by which the ad carrier shall be installed on the rented space or surface. This time marks the start of the rental time. Space for outdoor advertising can be rented for the following periods: 6, 12, 18 and 24 hours. Minimum rental time is 6 hours. If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied. While paying for time exceeding one or several rental periods, the rental rate 'per hour' shall be applied. Uncompleted hour shall be charged as a full one. Deadline for ordering production and installation of outdoor advertising is seven days before the installation. In case of late application, Expocentre AO reserves the right to increase the rate by 10%. The Event Organiser's ad carrier shall be submitted to Expocentre AO before the mounting. If the Event Organiser's ad carrier does not comply with specifications or of inferior quality, Expocentre AO reserves the right to refuse to perform the order without refund for its installation / dismantling.

**Rent of advertising space on outside pavilion walls and ground stationary advertising structures, per space:**

**At Expocentre Fairgrounds**

		EURO inc. 20% VAT		EURO exc. VAT	
		per hour	per 24 hours	per hour	per 24 hours
<b>Ad group No. 8</b>					
H 3. 1. 1. 19 x	advertising spot "a", (40 sq m)	22,80	456,00	19,00	380,00
H 3. 1. 1. 20 x	advertising spot "b", (61.5 sq m)	36,00	720,00	30,00	600,00
H 3. 1. 1. 21 x	advertising spot "c", (40 sq m)	22,80	456,00	19,00	380,00
H 3. 1. 1. 22 x	advertising spot "d", "f", (12 sq m), each	14,40	288,00	12,00	240,00
H 3. 1. 1. 23 x	advertising spot "e", (41.3 sq m)	22,80	456,00	19,00	380,00

H 3. 1. 9. x	Rent of ad space on outside pavilion walls, per sq m of ad space	0,60	12,00	0,50	10,00
H 3. 1. 10. x	Rent of mobile modular structure (inside the pavilion or outdoors), per sq m of ad space	1,20	24,00	1,00	20,00

Location of modular structure shall be determined by the Event Organiser in coordination with Expocentre.

The following banner sizes are available (w x h): 4 x 2 m, 4 x 3 m, 3 x 2 m, 2 x 2 m, 1 x 2 m, 2 x 3 m, 6 x 3 m, 6 x 2 m.

H 3. 2. 2. x	Placement of roll up banners, each	1,80	36,00	1,50	30,00
H 3. 1. 11. x	Rent of a light box, each (production and installation / dismantling of the carrier shall be ordered separately)	2,70	54,00	2,25	45,00

Light boxes (light panels) are located in Hall 5 of Pavilion No.8 and can be of the following sizes: 1.80 x 1.60 m and 1.14 x 1.74 m

		EURO inc. 20% VAT	EURO exc. VAT
<b>Production of carriers, per sq m</b>			
H 3. 1. 12. 1	banner	24,00	20,00
H 3. 1. 12. 2	banner net	24,00	20,00
H 3. 1. 12. 3	self-adhesive film	45,00	37,50
H 3. 1. 12. 4	backlit film (for light boxes)	60,00	50,00
H 3. 1. 12. 5	plotter cutting of a sticker	11,40	9,50

The rate for production of 1 sq m of self-adhesive film includes the cost of plotter cutting of one sticker.

H 3. 1. 13	Production of design layout, each	105,00	87,50
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The deadline for ordering production of a design layout is two weeks before the mounting.

		EURO inc. 20% VAT	EURO exc. VAT
<b>Installation / dismantling of ad carrier (banner, banner net), per sq m:</b>			
H 3. 1. 14. 1	installation on ground structure	24,00	20,00
H 3. 1. 14. 2	high-rise installation / dismantling and installation / dismantling on embedded parts	36,00	30,00
H 3. 1. 14. 3	installation / dismantling of self-adhesive and backlit films	15,00	12,50
H 3. 1. 14. 4	installation / dismantling of advertising and information stickers, per sq m	16,80	14,00
H 3. 1. 14. 5	re-installation of a banner when moving a modular structure, per sq m	15,00	12,50

Advertising and information stickers are placed at the interval not less than four metres. The size of the sticker shall not exceed one sq m. The stickers shall be made only by Expocentre.

**Rent of space on 'pylon' or 'tower' advertising structures, per advertising surface (6 sq m), per 24 hours**

		EURO inc. 20% VAT		EURO exc. VAT	
		per hour	per 24 hours	per hour	per 24 hours
H 3. 1. 15. x	for placement of advertising	6,60	132,00	5,50	110,00
H 3. 1. 15. x	for placement of information	2,10	42,00	1,75	35,00

When renting 'pylon' or 'tower' advertising structures you should order production, mounting and dismantling of self-adhesive film separately.

**Subsection 2.3.2**

**BROADCASTING AND RELATED SERVICES**

H 3. 2. 1	Recording of an announcement, up to 30 sec. long:	51,00	42,50
<b>Announcement via public address system:</b>			
H 3. 3. 2. 1	announcement in one pavilion, up to 30 sec. long	21,00	17,50
H 3. 3. 2. 2	announcement outdoors, up to 30 sec. long	30,00	25,00

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

Subsection 2.3.3

INFORMATION SUPPORT OF NON-EXHIBITION EVENTS

	EURO inc. 20% VAT	EURO exc. VAT
H 2. 3. 3. 1 <b>Information support of a non-exhibition event</b> , per month	885,00	737,50

Information support is provided by operators of the Call Centre and includes:  
 - project preparation (coordination of operating scenario, personnel training, coordination of report format);  
 - operator work (dealing with requests, complaints, and acknowledgements from clients, consulting in accordance with the scenario, daily from 8:00 to 22:00);  
 - project administration (monitoring of scenario, report preparation).

Subsection 2.3.4

VIDEO ADVERTISING ON FAÇADE LED SCREEN (MEDIA FAÇADE)

	EURO inc. 20% VAT	EURO exc. VAT
<b>Video advertising on façade LED screen, 20m x 8m, on Pavilion No.7 (West media façade)</b> , not less than 100 shows per day (from 8 am to 6 pm):		
H 2. 2. 4. 1 Running time 15 sec.	225,00	187,50
H 2. 2. 4. 2 Running time 30 sec.	450,00	375,00
H 2. 2. 4. 3 Running time 60 sec.	900,00	750,00

For placing video information and advertising, video files of the following formats are accepted .mov, .avi, .mkv, .wmv, .mp4 with the following specifications:

File permission: 1204 x 520 pixels (horizontal page orientation)

Frame frequency: 25-30 frames a second

Running time: 15, 30, 60 seconds

Video files shall be provided by the Customer not later than seven working days before the placement date.

Placement of video advertising shall be carried out after coordination of the contents of advertising and information materials with Expocentre AO. Expocentre AO reserves the right to refuse a placement of video advertising without giving any reasons.

Subsection 2.3.5

VIDEO ADVERTISING ON LED SCREEN

	EURO inc. 20% VAT	EURO exc. VAT
<b>Video advertising on LED screen, 4m x 2m, Pavilion No.7</b> , not less than 100 shows per day (from 8 am to 6 pm):		
H 2. 3. 5. 1 Running time 15 sec.	180,00	150,00
H 2. 3. 5. 2 Running time 30 sec.	360,00	300,00
H 2. 3. 5. 3 Running time 60 sec.	720,00	600,00

For placing video information and advertising, video files of the following formats are accepted .mov, .avi, .mkv, .wmv, .mp4 with the following specifications:

File permission: 1024 x 512 pixels (horizontal page orientation)

Frame frequency: 25 or 30 frames a second

Running time: 15, 30, 60 seconds

Video files shall be provided by the Customer not later than seven working days before the placement date.

Placement of video advertising shall be carried out after coordination of the contents of advertising and information materials with Expocentre AO. Expocentre AO reserves the right to refuse the placement of video advertising without giving any reasons.

Subsection 2.3.6

VIDEO ADVERTISING ON LED PYLONS

	EURO inc. 20% VAT	EURO exc. VAT
<b>Video advertising on LED pylon, 1.92m x 2.64m, Pavilion No.8</b> , not less than 100 shows per day (from 8 am to 6 pm):		
H 2. 3. 6. 1 Running time 15 sec.	102,00	85,00
H 2. 3. 6. 2 Running time 30 sec.	204,00	170,00
H 2. 3. 6. 3 Running time 60 sec.	408,00	340,00

For placing video information and advertising, video files of the following formats are accepted .mov, .avi, .mkv, .wmv, .mp4 with the following specifications:

File permission: 320 x 440 pixels (vertical page orientation)

Frame frequency: 25 or 30 frames a second

Running time: 15, 30, 60 seconds

Video files shall be provided by the Customer not later than seven working days before the placement date.

Placement of video advertising shall be carried out after coordination of the contents of advertising and information materials with Expocentre AO. Expocentre AO reserves the right to refuse the placement of video advertising without giving any reasons.

Section 2.4

VISITORS' REGISTRATION SERVICES

Subsection 2.4.1

WORKPLACES IN VISITORS' REGISTRATION ZONES, INFORMATION

Standards for service delivery:

- one registration clerk serves up to 250 visitors a day;
- one head registration clerk should be appointed per one Registration Zone;
- each registration clerk should have a scanner, a laptop, and a sublimation printer;
- one cartridge is used for printing of up to 1,000 badges;
- number of hardcopy questionnaires should be not less than 20% of the number of visitors;
- number of plastic cards for badge printing should outnumber clips by 10%.

Registration staff

	Rate EUR (inc. 20% VAT)	Rate EUR (exc. VAT)
H 4. 1. 1. 1. <b>Registration clerk (8 hours), per person/day</b>	72,00	60,00
H 4. 1. 1. 2. <b>Head registration clerk in Registration Zone (8 hours), per person/day</b>	132,00	110,00

Rent of a workplace, equipment, software and consumables

"Rent of equipped workplace for a registration clerk" implies a part of a registration counter one metre long. The rental covers a chair, power connection and consumption, as well as a laptop, a scanner and a sublimation printer for badge printing.

H 4. 1. 1. 3. <b>Rent of equipped workplace for a registration clerk, workplace/day</b>	216,00	180,00
H 4. 1. 1. 4. <b>Rent of registration software, unit/event</b>	120,00	100,00
H 4. 1. 1. 5. <b>White plastic cards for badge printing, each</b>	0,90	0,75
H 4. 1. 1. 6. <b>Badge clips, each</b>	0,15	0,13
H 4. 1. 1. 7. <b>BW cartridges for sublimation printer, each</b>	93,00	77,50
H 4. 1. 1. 8. <b>Kit for printer cleaning, each</b>	102,00	85,00
H 4. 1. 1. 9. <b>Hardcopy questionnaires, each</b>	0,24	0,20

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.

	EURO inc. 20% VAT		EURO exc. VAT	
	per hour	per 24 hours	per hour	per 24 hours
H 4. 1. 1. 12. <b>Rent of unequipped workplace for a registration clerk, workplace/day</b>	3,00	60,00	2,50	50,00

"Rent of unequipped workplace for a registration clerk" implies a part of a registration counter one metre long. The rental covers a chair, power connection and consumption.

The rent of unequipped workplaces in Registration Zones can be denied if technically not available.

Unequipped workplaces and sites for information can be rented for the following periods: 6, 12, 18 and 24 hours. Minimum rental time is 6 hours. If rental time is 6 hours, the 1/4 of the 24-hour rental rate is applied; if 12 hours, the 1/2 of the 24-hour rental rate is applied; if 18 hours, the 3/4 of the 24-hour rental rate is applied; if 24 hours, the 24-hour rental rate is applied.

While paying for time exceeding one or several rental periods, the rental rate 'per hour' shall be applied.

Maintenance					
H 4. 1. 1. 10	<b>Mounting/dismantling of Registration Zone, software setup, technical support, per event</b>			1 746,00	1 455,00

Online registration					
H 4. 1. 1. 11.	<b>Placement of online registration form on the exhibition website and software for online registration, per event</b>			2 094,00	1 745,00

Light boxes in Registration Zones					
	EURO inc. 20% VAT		EURO exc. VAT		
	per hour	per 24 hours	per hour	per 24 hours	
<b>Light box for placing information about an event:</b>					
H 4. 1. 2. 1 x	<b>0.84 x 1.19 m (North Entrance)</b>			4,80	96,00
H 4. 1. 2. 2 x	<b>1.19 x 0.84 m (South Entrance)</b>			4,80	96,00
H 4. 1. 2. 3 x	<b>0.84 x 1.19 m (South Entrance)</b>			4,80	96,00
H 4. 1. 2. 5 x	<b>0.84 x 1.19 m (West Entrance)</b>			4,80	96,00

The rate covers installation / dismantling of the light box.

## Section 2.5

### PENALTIES

				EURO exc. VAT
<i>In case of damage to networks and announcing system of sound equipment, the party at fault shall be penalized.</i>				
H 5. 0. 0. 1	<b>damage to or loss of an overhead loudspeaker</b>			88,00
H 5. 0. 0. 2	<b>damage to or loss of a horn-type source</b>			440,00
H 5. 0. 0. 3	<b>damage to or loss of sound lines, per one case</b>			88,00
<i>Connection of telecommunication equipment to the rented line to render services to third parties is prohibited. Infringement leads to disconnection of the line. Repeated connection of the line is effected after penalty being paid.</i>				
H 5. 0. 0. 4	<b>connection of telecommunication equipment to render communication</b>			1 470,00
<i>Laying of communication cables by the Event Organiser's own means is prohibited. Infringement leads to a penalty:</i>				
H 5. 0. 0. 5	<b>laying of cable lines of communication</b>			1 470,00
<i>Unlicensed broadcasting or operation on unauthorized frequencies as well as non-approved delivery and use of radio electronic and high-frequency devices are prohibited. Infringement leads to a penalty:</i>				
H 5. 0. 0. 6	<b>unlicensed broadcasting or operation on unauthorized frequency</b>			2 940,00
<i>The Event Organiser bears full responsibility for equipment and/or furniture loss or damage caused to Expocentre. In case of loss or damage to the rented equipment and/or furniture, the Event Organiser shall pay the following penalties:</i>				
H 5. 0. 0. 7	<b>damage or loss of a telephone</b>			290,00
H 5. 0. 0. 8	<b>damage or loss of a fax machine</b>			305,00
H 5. 0. 0. 10	<b>damage or loss of a fibre cable</b>			1 470,00
H 5. 0. 0. 11	<b>damage or loss of an Ethernet router</b>			2 110,00
H 5. 0. 0. 12	<b>damage or loss of an Ethernet hub</b>			585,00
H 5. 0. 0. 13	<b>damage or loss of an Ethernet network card</b>			1 760,00
H 5. 0. 0. 15	<b>damage or loss of a Wi-Fi router (5 GHz frequency)</b>			290,00
H 5. 0. 0. 14	<b>damage or loss of a portable radio station</b>			735,00
H 5. 0. 0. 15	<b>damage or loss of a charging device for six accumulators</b>			585,00
H 5. 0. 0. 16	<b>damage or loss of HDMI cable</b>			205,00
H 5. 0. 0. 17	<b>damage or loss of a radio antenna</b>			29,00
H 5. 0. 0. 18	<b>damage or loss of a IR receiver</b>			585,00
H 5. 0. 0. 19	<b>damage or loss of headphones, per unit</b>			145,00
H 5. 0. 0. 20	<b>damage or loss of a buffet table</b>			145,00
H 5. 0. 0. 21	<b>damage or loss of a serving table</b>			440,00
H 5. 0. 0. 22	<b>damage or loss of a dinner table</b>			585,00
H 5. 0. 0. 23	<b>damage or loss of a chair</b>			290,00
H 5. 0. 0. 24	<b>damage or loss of a semi-upholstered chair</b>			290,00
H 5. 0. 0. 25	<b>damage or loss of a desk</b>			290,00
H 5. 0. 0. 26	<b>damage or loss of an armchair</b>			290,00
H 5. 0. 0. 27	<b>damage or loss of a two-seat sofa</b>			290,00
H 5. 0. 0. 28	<b>damage or loss of a two-seat wooden bench</b>			440,00
H 5. 0. 0. 29	<b>damage or loss of a three-seat wooden bench</b>			585,00
H 5. 0. 0. 30	<b>damage or loss of an upholstery stool with metallic framework</b>			290,00
H 5. 0. 0. 31	<b>damage or loss of a three-seat upholstery stool (faux leather, beige)</b>			585,00
H 5. 0. 0. 32	<b>damage or loss of a two-seat stool (velour)</b>			440,00
H 5. 0. 0. 32	<b>damage or loss of a lectern</b>			735,00
H 5. 0. 0. 33	<b>damage or loss of wardrobe rack element</b>			290,00
H 5. 0. 0. 34	<b>damage or loss of a coat rack</b>			440,00
H 5. 0. 0. 35	<b>damage or loss of a floor standing mirror</b>			585,00
H 5. 0. 0. 36	<b>damage or loss of a chair with writing tablet</b>			58,00
H 5. 0. 0. 37	<b>damage or loss of a turnstile barrier (2.5 x 1.1 m)</b>			440,00
H 5. 0. 0. 38	<b>damage or loss of a barrier, the type of 'accordion' (9.0 x 1.7 m)</b>			2 940,00
H 5. 0. 0. 36	<b>damage or loss of a retractable-belt barrier</b>			1 020,00
H 5. 0. 0. 37	<b>damage or loss of a plastic gangway</b>			440,00
H 5. 0. 0. 38	<b>damage or loss of an artificial tree</b>			585,00
H 5. 0. 0. 39	<b>damage or loss of a stage element</b>			290,00
H 5. 0. 0. 41	<b>damage or loss of a stand for information and advertising materials</b>			585,00
<i>During the event it is prohibited to exceed the sound level of 100 dB. Infringement leads to an immediate penalty. In case of a repeated violation, the offender shall be penalized again. Expocentre reserves the right to disconnect the offender's equipment from electric power supply and suspend removal of the offender's estate until penalty payment is confirmed.</i>				
H 5. 0. 0. 42	<b>exceeding of allowed sound level</b>			1 470,00

<sup>1</sup> In case the VAT rate is increased after the contract is signed but before the services are provided, the participant (exhibitor), organiser of a group stand, event organiser shall, after the services are provided, pay the difference between the old and new VAT rates if the services were paid in advance, or pay the full amount with the new VAT rates if the payment for services was not yet made.