Enclosure No. 2

Enclosure No. 3.2
to Order No. 64 dated 16.10.2009.

SAMPLE APPLICATION for CONTRACTORS PASSES

(to be submitted in three originals)

to be made on your company letterhead

EXPOCENTRE

To Head of Congress Division /Head of Maintenance Division

_____
Full Name

Herewith we ask you to issue _____ (quantity) CONTRACTORS PASSES to contractors for both build up and breakdown periods of the event _____ in Pavilion No. _____, Hall No. _____. The area of the event is _____ sqm.

Staff List

(showing passport details, and place of residence,

non-resident employees shall submit a copy of permit for temporary residence in Moscow)

No.	Full name	Passport details (date and place of birth, place of temporary or permanent residence)	Briefed on fire, health and safety regulations and electrical installation works	
			Date	Signature
1	2	3	4	5
1	2	3	4	5

Our Authorized Representatives for:

1. Health and Safety -

_____ _____ _____ _____
Position Full name Telephone Signature

2. Fire safety –

_____ _____ _____ _____
Position Full name Telephone Signature

_____ _____ Russian building contractors shall submit a copy of document certifying they have done a basic course on Fire, Health and Safety regulations.

License No. Issue date

3. Electrical installation and supply–

_____ _____ _____ _____
Position Full name Telephone Signature

The company/organization guarantees that it obeys the Immigration Law of the Russian Federation to hire foreign personnel, and that the said personnel have permissions to work in the city of Moscow.

CEO

_____ _____ _____ 20___ .
Full name Signature dd/mm/yyyy
Corporate seal

ATTENTION!

1. Passes for the employees listed shall be issued with EXPOCENTRE's Security Division and Maintenance Division and shall be given to an authorized representative against a Power of Attorney that entitles its holder to obtain access passes.
2. The application shall be endorsed with:

- Federal Fire Station No. 160 _____
Position Full name Signature Stamp

- Congress Division (Maintenance Division) _____
Signature Full name Stamp